## **Belmont Parish Councils Communications Committee Terms of reference**

Members: Lesley Mavin, John Appleby, Joe Knight, Stephen C. White, Chris A. Fletcher, Carole A. Lattin, Eric S. Mavin and Mick Watson.

Chair: Lesley Mavin

Quorum: 3

- To communicate the work of the parish to all residents via a three times a year newsletter.
- To ensure effective, up to date and transparent website displaying all information about the work and finances of the Parish.
- To gather input and views from residents on a regular basis to inform future Parish Council activity.
- To promote a variety of methods of two-way communication, including noticeboards, newsletters, website and social media.